



# VCU

## Emergency Preparedness



### Tornado



- Move to lowest level in shelter.
- Close all doors, including main corridors.
- If outside, quickly move to nearest sturdy building.



### Utility failures



- For VCU water, power, heating, or cooling outages, call **804.828.9444**.
- For VCU Health outages, call **804.628.4772**.



### Hazardous materials



- Call **804.828.1234**.
- Evacuate and designate someone to talk with the Fire Department.
- Notify emergency personnel if exposed, or have details on the spill.



### Suspicious object



- DO NOT** disturb the object and be prepared to evacuate.
- Call **804.828.1234**.



### Explosion



- Evacuate the building as quickly, and calmly as possible.
- If items are falling, get under a sturdy table or desk.
- Call **804.828.1234**.



### Fire



- Activate the nearest fire alarm, stay low if there is smoke, and evacuate the building.
- Call **804.828.1234**.



### Suspicious person



- DO NOT** let anyone follow into a locked building or office.
- DO NOT** confront the person or block the person's exit.
- Call **804.828.1234**, and provide all possible details.



### Violent incident



- Call **804.828.1234**.
- Consider escaping if a safe route is immediately available.
- IF UNSAFE TO ESCAPE** Immediately seek protection by locking, or barricading the door using whatever means available.



- Calmly evacuate using stairs and assemble at safe distance.
- Stay quiet and calm, while paying attention to surroundings.
- Assist persons with disabilities, functional, or access needs.
- Notify designated personnel and provide details of event.
- Listen and follow directions from authorities.

Additional information at [police.vcu.edu](http://police.vcu.edu).